

BOLLINGTON ST JOHN'S CE PRIMARY SCHOOL

PREPARATION FOR PHASED REOPENING OF SCHOOL



SUMMER TERM 2020

We are very much looking forward to welcoming your child/ren back to school and in this booklet, you will find a list of key information to support the transition back to school life. We are putting these measures in place to give you reassurances and to follow the guidelines set out by the government. We want to ensure that we are minimising all risks and keeping the community as safe as we can. Our key priority is the health and emotional wellbeing of all of our school community. The information contained in this booklet may be subject to change.



What to expect from the classroom environment

- ◇ The children will be taught in a class 'bubble' of no more than 15 children (8 in Reception)
- ◇ Class bubbles will remain the same for the duration of the term
- ◇ Staff will be assigned to a bubble and there will be no interaction between bubbles
- ◇ Tables have been spaced so that children are able to socially distance
- ◇ Sharing of resources and equipment will be limited as much as possible
- ◇ All shared resources will be washed and sterilised regularly
- ◇ Windows and doors will be kept open to create as much air circulation as possible

Uniform

- ◇ Children do not have to wear uniform. They may wear any comfortable, easy to clean, clothing



- ◇ Children should attend school in clean clothing daily
- ◇ Trainers can be worn as children will be outside as much as possible

What to bring to school

In order to keep children and staff as safe as possible, we request that only the following equipment is brought in from home:

- ◇ **Year 6 and key worker children in Y2 to Y5 only** to bring a pencil case which can be left at school
- ◇ Named water bottle (preferably disposable)
- ◇ Coat (if needed)
- ◇ Packed lunch (if not having a school lunch) in disposable packaging where possible
- ◇ Sun cream and hat (if needed) both named
- ◇ **No** pencil case for Reception and Year 1 children
- ◇ **No** PE kit
- ◇ **No** lunch boxes
- ◇ **No** Toys



Start and end of the day arrangements

We will be implementing staggered start and finish times as follows:

Bubble:	Start time	Finish time
Keyworker (from 15th June)	8.50am	2.50pm
Reception (from 15th June)	9.30am	3.30pm
Year 1 (from 22nd June)	9.15am	3.15pm
Year 6 (from 29th June)	9.00am	3.00pm

- ◇ If you have children who are starting and finishing at different times, please drop off at the latest time and pick up at the earliest time
- ◇ In order to minimise the number of adults on school grounds, **only one parent or carer** should accompany their child/ren to and from school
- ◇ Please do not arrive on school grounds before your allocated arrival time, as this has been planned very carefully to minimise the number of adults around school at any one time
- ◇ The play equipment in the playground will not be available to be used by the children
- ◇ Please respect social distancing at all times when on school grounds



- ◇ There will be a **one way system** to follow. Please enter the yard in the normal way and exit through the double gates to the car park. You will be guided across the car park to the steps
- ◇ Please do not gather at the school gates or on the playground after dropping off your child/ren
- ◇ The school office will be closed and you will not be permitted to enter via the reception area at the front of school. **If you arrive late, please go to the yard and telephone school.** A member of your child's bubble will come to collect them from the yard
- ◇ Should it be necessary to pick up your child/ren early, **please call or email admin and a member of your child/ren's bubble will bring your child/ren out to you**
- ◇ Please do not arrive on the school grounds until the allocated collection time for your child/ren
- ◇ All children will leave the building through the door into the yard, at the set time and be guided to parents/carers
- ◇ Please do not wait to speak to members of staff at pick up, we request that any contact is via email
- ◇ Please leave school grounds as soon as you have collected your child/ren and do not gather around in groups with other adults



Lunchtime

- ◇ We are offering a packed lunch style midday meal every day, which is free as part of the Universal Infant Free School Meal Scheme for Reception, Year 1 and Year 2 children
- ◇ There will be the normal charge for children in Year 3 – Year 6 who wish to have a school meal
- ◇ Children may bring their own lunch, but **this must all be disposable in a named carrier bag**
- ◇ If your child has forgotten their lunch, a school lunch chargeable at a cost of £2.30 will be provided, as access to school outside of drop off and pick up times will not be allowed, unless for exceptional circumstances
- ◇ Children will eat their lunch in their classroom bubble, supervised by a Midday Assistant. They will access outside playtime (at staggered times) and will remain only with the other children from their bubble
- ◇ Staggered lunch and outside play times will be as follows:

Bubble:	Lunchtime	Outside play
Keyworker (from 15th June)	12.00	12.30—1.00
Reception (from 15th June)	12.30	12.00—12.30
Year 1 (from 22nd June)	12.30	12.00—12.30
Year 6 (from 29th June)	12.00	12.30—1.00



Hygiene

- ◇ Social distancing measures will be implemented and modelled at all times (please be aware that this will not always be possible, for our youngest children in EYFS)
- ◇ Children will wash their hands after entering school, before and after break, before and after lunch and prior to leaving school
- ◇ Children will use their own equipment, unless shared equipment is necessary. Shared items will be regularly washed and sterilised
- ◇ Tables and shared areas will be wiped down throughout the day
- ◇ High contact points such as door handles, taps, sinks, toilet seats and handles will be cleaned throughout the day
- ◇ Children who need to cough or sneeze, will be encouraged to use a tissue or crook of their arm and follow 'Catch it! Bin it! Kill it!'
- ◇ Tissues will be disposed of in touch-free pedal bins and children will wash their hands thoroughly afterwards
- ◇ Children will be reminded not to touch their face, mouth, nose or eyes while at school

Illness

- ◇ If you or your child/ren have any symptoms of Covid-19, **you should not** send them to school but follow the government's advice regarding isolating and quarantine. You should take advantage of testing which is now widely available
- ◇ If a child displays symptoms of Covid-19 in school, they will be isolated immediately by staff wearing PPE and a parent/carer will be contacted to collect them
- ◇ Please ensure that school has your **most up-to-date contact** details and that an adult is available to promptly collect your child/ren if needed
- ◇ If your child/ren have any sickness and/or diarrhoea they should not return to school until 48 hours after the last bout of illness

Communication between parents/carers and school staff

- ◇ In order to adhere to social distancing, there will be no face-to-face meetings between parents/carers and school staff including teachers
- ◇ Only essential visitors will be allowed into school
- ◇ Any contact should be by phone: 01625 572025 or email:
admin@stjohnsboll.cheshire.sch.uk



- ◇ Should your child/ren require medication to be administered during school hours, please email admin who will provide a form to be completed electronically
- ◇ All updates will be sent via School Spider and will be posted on the school website and Twitter
- ◇ **We will be constantly reviewing all arrangements and will inform parents and carers of any changes as soon as is possible**

What will the day look like?

- ◇ Key emphasis on pastoral activities to support emotional health and well-being for all children
- ◇ Little formal teaching to begin with, as children settle back to routines and friendships
- ◇ Flexible approaches based on transitioning back into school life
- ◇ Outdoor as much as possible
- ◇ No assemblies or gatherings outside of class bubble groupings

First aid and intimate care procedures

- ◇ Staff will wear appropriate PPE including where necessary, gloves, face masks and aprons to deal with first aid and toileting incidents
- ◇ Any soiled clothes will be double bagged to go home



What can families do to prepare for the reopening?

- ◇ Talk about school and the opportunities to see friends and teachers again
- ◇ Encourage your child to routinely wash their hands with warm soapy water for at least 20 seconds
- ◇ Teach your child to cough/sneeze into their elbow if necessary as well as the 'Catch it! Bin it! Kill it!' technique
- ◇ Share any concerns with us at: admin@stjohnsboll.cheshire.sch.uk