

St Johns Bollington PTA
Annual General Meeting Friday 4th September 2020

Minutes of Meeting 8pm - Zoom

1) Attendees: (Quorum met)

- Nicola Walker Jakubowski (NWJ) -Chair Person
- Richard Cotton (RC) – Treasurer
- Kate Aaron (KA) – Secretary
- Ellie Cotton (EC)
- Andy Jakubowski
- Nia Lock (NL)
- Richard Lock (RL)
- Laura Hogben (LH)
- James Hogben (JH)
- Lydia Davies (LD)
- Chris Davies (CD)

2) Apologies

- Mrs Walker
- All Staff
- Anna Tappenden
- Sarah Salthouse
- Charley Brelsford

3) Chairs Welcome

4) Treasurers Report

- Xmas Fair was our most successful event
- Easy Fundraising is down on last year
- Fund raising at Pub Quiz was also down on last year
- Roberts Recycling has brought in about £100, cakes sales etc
- Full disclosure of accounts required with all income and expenditure
- When are the accounts next due to be audited
- Expenses:
 - RC has expenses c. £300 to claim
 - NWJ also has expenses to claim c.£68

5) 200 Club Review

- Is 200 club still viable?
- Draws were missed and when they were drawn the outcomes were not published
- We need to get better at getting new subscribers and perhaps we can take advantage of the current situation and use this as incentive for parents to support the school...
- CK happy to continue managing

6) Committee Nominations/Election Results

- NWJ re-elected as Chair, unanimous
- RC re-elected as Treasurer, unanimous
- Lydia Davies and Laura Hogben elected as joint secretaries, unanimous

7) Changing Bank

- Dual authentication online required
- Online payments to school rather than cheques
- RC to investigate alternatives and present back findings at next PTA meeting

8) Funding Initiatives

- With the current situations, there will likely be no physical events running
- Now is the time for us to take advantage of grants on offer
- Time needs to be spent researching but we need to have specific projects that need funding.
- KA stated that Asda have a new initiative that would be worth applying for
- NWJ to speak with school again about projects that need funding
- A lot of ideas were discussed around activities to involve the children with but in a COVID safe way.
 - Sponsored walk up white Nancy in bubbles
 - Sponsored silence/read or similar
 - Disco's in bubbles/movie nights in bubbles
 - Lots of stock to be used up in the PTA, could this be used to give the children Christmas goody bags?
 - Rock painting and creating a rock garden
- KA stated that she thought perhaps this year should be less about fund raising and more about helping the children through this difficult period.
- Doing a big Christmas raffle was discussed but concerns were raised about asking local business' who are already struggling financial due to COVID

9) Funding Requests:

- Requests from school are mainly IT hardware based. With COVID, they are not able to share laptops and iPads between classes due to infection risk so they would like the PTA to fund new devices for each class.
- New books have also been requested (more inclusive)
- CD Players and audiobooks on CD for each class

10) PTA Privacy Policy & GDPR Policy

- Compliance with school policy-need to verify
- KA advised she had spoken to school previously and the PTA are included in the school's privacy policy and as such that we are covered.
- NJ to check with Mrs Walker

11) PCIDSS Compliance Assessment

- Required on an annual basis
- Although the PTA do not hold any card details, they do need to complete an attestation to state that this is indeed the case and that their card payments service provider is compliant and responsible.
- KA offered to complete the initial assessment

12) Next PTA Meeting

- Friday 6th November 2020
- Zoom meeting